



**MAY 20, 2011**

**CONTINGENT - HOMELESS SHELTER STAFF**  
**CMH 11-019**

KCMHSAS are seeking individuals for a second or third shift, part time contingent and on call positions with excellent hourly pay. This diversity-minded individual will be independently responsible for providing direct services to individuals residing in a short term homeless shelter. Tasks will include supervising of meal preparation and cleaning as well as providing skill building activities in an environment that is oriented toward recovery and the transition from homelessness to permanent housing. Experience in community mental health or a transitional housing setting is preferred. Basic knowledge of the use of electronic office equipment, including copy and fax machines, computer skills including word processing, spreadsheets, database management, email and grant reporting is required. Starting hourly rate: \$12.27/Hr. Send, fax or e-mail resume: HR Generalist, KCMHSAS, 1<sup>st</sup> Wing 4<sup>th</sup> Floor, 3299 Gull Road, PO Box 63, Nazareth, MI 49074, Fax: (269) 553-8012, [hr@kazoocmh.org](mailto:hr@kazoocmh.org). Refer to job number CMH 11-019 when inquiring.